

No.003/MS/12  
Government of India  
Central Vigilance Commission

Satarkta Bhavan, Block "A"  
GPO Complex, INA  
New Delhi-110023  
Dated the 18<sup>th</sup> November, 2003

To

**All Chief Vigilance Officers**

**Sub: Reconciliation of data with the CVOs.**

At many times, it has been observed that there is discrepancy in the figures available with the Commission vis-à-vis concerned Ministries and Departments while doing reconciliation of data with the CVOs. It is because of that the Sections in the Commission are not following uniform data entry methods in respect of this issue.

2. It is, therefore, clarified that for the purpose of reconciliation of data with the CVOs, the following conditions have to be satisfied:

**1. Pending implementation of first stage advice would mean,**

**a) In major penalty cases till the appointment order of the IO is received.**

**b) In minor penalty cases till the order of imposition of penalty is received.**

**2. Pending implementation of second stage advice would mean;**

**a) Till the order of imposition of penalty is received.**

3. Cases may come for reconsideration at each of these stages however, they would continue to be pending till either of the conditions (a) and (b) are satisfied.

4. Attention is also invited to the Commission's instruction No. 003/MMT/02 dated 7.1.2003. As regards format of the monthly report of CVOs the item at S.No. 3 i.e. departmental inquiries, pertains with respect to Commission's cases only.

Contd....2/-

5. The CVOs should separately mentioned about the cases of their department if any, pending in the Commission for a long time. This information may be added in the remarks column.

6. The above may be noted for compliance with regard to the submission of monthly report by the CVOs to the Commission.

Yours faithfully,  
Sd/-  
(Anjana Dube)  
Deputy Secretary