

No.003/VGL/31  
Government of India  
Central Vigilance Commission  
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Satarkta Bhavan, Block "A"  
GPO Complex, I.N.A.,  
New Delhi- 110 023  
Dated the 14<sup>th</sup> January, 2004

**Office Order No. 3/1/04**

**Subject:- Disciplinary Cases Monitoring and Management Information System (DCM&MIS)- Package for expeditious disposal of vigilance cases- instructions regarding.**

Sir/Madam,

Department of Personnel & Training, as part of Corruption Control Mechanism has formulated a web based, Comprehensive Computerized Monitoring & Management Information System for disciplinary cases and enabled the Ministries/Departments/PSUs/Organizations that are under the control and monitoring system of Central Vigilance Commissioner, to use by accessing it from the web site <http://persmin.nic.in>. The package is intended to capture the critical steps of the disciplinary proceedings and enable the Ministry/Department/PSUs/Organizations to monitor the progress closely and to dispense with manual reporting mechanism. The features of the package are versatile and helps the Chief Vigilance Officers to have grip over the progress of various disciplinary proceeding/vigilance cases/complaints.

2. Department of Personnel & Training vide their circular dated 20.10.2003 issued detailed instructions with the roles and responsibilities of various agencies for successful implementation. The Chief Vigilance Officer of the organization is the nodal point who uses/maintains the package pertaining to that organization.

3. The Chief Vigilance Officers shall commence the use of this package immediately and complete the data entry of the ongoing pending cases of disciplinary cases/sanction for prosecution/complaints. The data entry should be completed by the end of February, 2004. The concurrent entry of the cases shall be commenced immediately. The progress of usage of this package will be reviewed from time to time by the CVC.

Yours faithfully,

Sd/-  
(Anjana Dube)  
Deputy Secretary

To

1. The Chief Vigilance Officers of all Ministries / Departments / PSUs / Organizations.
2. The Secretary, Department of Personnel & Training/ Secretary (Coordination), Cabinet Secretariat, Rashtrapati Bhavan, New Delhi.