

No.008/VGL/035  
Government of India  
Central Vigilance Commission  
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Satarkta Bhawan, Block 'A',  
GPO Complex, INA,  
New Delhi- 110 023  
Dated 28<sup>th</sup> April, 2008

**Circular No. 16/4/08**

**Subject: Issue of internal guidelines/circulars by organizations for vigilance administration.**

It has been noted that CVOs of some organizations, based on the discussion held with the Commission or its officers, issue internal guidelines/circulars without waiting for the Commission's written confirmation/minutes of the discussion held during such meetings. Such internal guidelines leave a scope for misquoting the Commission or misinterpreting the advice extended to the CVOs during such discussions and which is most undesirable.

2. All CVOs are, therefore, directed that in future, the internal guidelines regarding vigilance administration, to be issued by the CVOs arising out of any discussion/meeting with the Commission, should be based only on the minutes of such meetings circulated/approved by the Commission or the circulars/guidelines issued by the Commission from time to time.

3. This should be noted for strict compliance in future.



(Rajiv Verma)  
Under Secretary

All Chief Vigilance Officers