

No. 010/VGL/012
Government of India
Central Vigilance Commission

Satarkta Bhawan, Block 'A'
GPO Complex, INA,
New Delhi- 110023
Dated the 5th March 2010

Office Order No. 12/03/10

Subject: Monthly/Quarterly structured meetings for review of vigilance work - reg.

The Vigilance Manual Volume-I (6th edition) vide Para 2.16.2 provides for review of vigilance work in an organisation to be taken by the Secretary of the Ministry/Department or the Chief Executive of the Organisation. The Commission has been emphasising on the need for a structured regular and continuous review of the vigilance work in every Organisation/Department. During the Annual Zonal Review Meetings held with the CVOs, it has been observed that even though some organisations have been undertaking such reviews, the same is not institutionalised and carried out on uniform pattern.

2. Commission would, therefore, advise that all Organisations/Departments need to hold regular meetings for review of vigilance work/activities either on a monthly or quarterly basis in a structured manner between the CVO and the Chief Executive in the organisations and between the CVO and Secretary of the Ministries/Departments. Minutes of such review meetings held are to be drawn up with actionable points. CVOs of all organisations would report the status of such monthly/quarterly review held in their monthly reports to the Commission.

Vineet Mathur
5/3/2010 (Vineet Mathur)
Director

To

- (i) All Secretaries of Ministries/Departments
- (ii) All CMDs of CPSUs/Public Sector Banks/Insurance Companies
- (iii) All CVOs of Ministries/Departments
- (iv) All CVOs of CPSUs/Public Sector Banks/Insurance Companies