

No.98/ORD/1
Government of India
Central Vigilance Commission

Satarkta Bhawan, Block 'A',
GPO Complex, INA,
New Delhi- 110 023
Dated the 20th October 2004

Office Order No. 68/10/04

Subject: Leveraging Technology – e-payment & e-receipt.

Reference is invited to the Commission's Office Order No. 20/4/04 dated 6.4.2004 regarding the above mentioned subject.

2. The Commission had directed that by July 2004, 50% of the payment transactions both in value terms as well as in lieu of number of transactions shall be made through ECS/EFT mechanism instead of payments through Cheques; and urged all Banks, PSUs and Departments to provide an enabling environment and facilities so that such an initiative is successful. It has been informed that some of the organisations are yet to initiate the process in this regard. The organisations are, therefore, requested to forward the details regarding the implementation of e-payment mechanism, as per the enclosed format by November 15, 2004 positively.

Sd/-
(Anjana Dube)
Deputy Secretary

To

All Chief Vigilance Officers

Leveraging Technology – e-payments & e-receipts

(A) Details regarding payments of salary etc. to employees.

- (1) Total No. of employees -
- (2) No. of employees whose Bank A/c details including MICR have been received -
- (3) % in terms of numbers of employees to whom salary & other dues are being paid through e-payments -

(B) Details regarding payments of dues to contractors/suppliers etc.

- (1) Number of contractors/suppliers/agents/assessees etc. dealt with regularly during the period July 2004 – September 2004.
- (2) Number of contractors/suppliers/agents/assessees etc. whose Bank A/c details including MICR have been received.
- (3) Total payments made to all contractors/suppliers/assessees/CHA's during the period July 2004 – September 2004 (Amount in Rupees in lakhs).
[Payments should include refunds of earnest money/income tax etc.]
- (4) Total payments made through e-payments during the above period (Amount in Rupees in lakhs).
- (5) % of Bills (in terms of number of payments) in which e-payment is made.
- (6) % of value of payments made through e-payments.
- (7) List of nodal officers who have been entrusted with the responsibility of managing charge to e-payment system.

(C) E-receipts

Separate details as per (1)-(7) above may also be provided in respect of e-receipts by organisations getting regular payments in terms of license fee/income tax receipts/custom duty/sales tax/property tax/freight charges/consultancy fees etc. (The organisations can give the type of payments received).