

**Central Vigilance Commission  
(Coordination I Section)**

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**Minutes of the Annual Zonal Review Meeting with the CVOs held on 6<sup>th</sup> May, 2010 in Mumbai.**

The List of participants is at Annexure –A.

**1. Introductory Remarks**

CVC in the Chair

- (i) CVC pointed out delays in complaints handling and furnishing of timely reports. He stressed on adherence to time limits prescribed for completing investigations.
- (ii) CVC observed that in most vigilance cases junior functionaries were found responsible. The role of senior officers should also be examined in detail.
- (iii) ERP systems planned to be implemented should be commissioned in time. Managements should be asked to stick to the timelines decided.
- (iv) Findings of CTE type inspections & preventive vigilance should result in corrective steps to be brought in by Management. CVOs to remind management to complete corrective action in time.
- (v) Monthly reports sent by the CVOs to the Commission did not contain explanatory details and required greater application and coherence from the CVOs.
- (vi) CVC emphasized on need for follow Commission's circular No. 21/8/09, dated 06.08.2009 regarding Reporting Standards of vigilance cases in its true spirit. All cases reported to the Commission to be sent according to the standards mentioned therein.
- (vii) CVOs should take due care to ensure that surprise inspections are very effective in improving the operations and in correcting the systems. These should not be viewed as hindrance in operations.
- (viii) A number of Joint Ventures, Special Purpose Vehicles and autonomous organisations have been created in the Oil Sector. For these organisations vigilance coverage and oversight mechanism is to be brought in place. CVOs to identify such organisations and suggest modalities for having adequate vigilance mechanism system in these organisations.

## **CTE Presentation**

CTEs made presentation highlighting irregularities in tendering process ( Annexure-B ). CVC emphasized that the organization should not repeat such irregularities in future and take lessons from these observations.

### **2. Agenda wise items/Action points.**

#### **A. Leveraging Technology &tendering Procedure:**

Implementation of second phase of Leveraging Technology is required to be completed within a specified time frame and the status reported in monthly reports.

Status of vendor bills submitted for clearances should be available on the organizations webs-site in chronological order. Bills clearance to follow the "first in – first out" methodology, which should be visible to the vendors on organisations website.

W.r.t. registration of vendors on regional basis, it was clarified that registration should be in fair and transparent manner. Registration should result in a pool of bidders, who would generate fair competition in implementation of tenders/work.

(Action: All CVOs)

#### **B. Pending Prosecution Cases**

The pendency was Nil.

#### **C. Integrity Pact**

Adoption of Integrity Pact (IP) in tendering was optional. Once IP was adopted, organisation was to comply with the Commissions guidelines on the subject. Incomplete submission of IP documents with the tender should not lead to disqualification of a bidder, who otherwise qualifies and agrees to abide to IP. The vendor could be asked to comply to all IP guidelines, subsequently.

(Action: All CVOs)

#### **D. CTE Type inspections**

Most of the CVOs had undertaken CTE type inspections in their organisation. The Commission directed the CVOs to send a few copies of their CTE type inspection reports to the CTE for information.

(Action: All CVOs)

#### **E. Agreed List**

Most of the organizations had either finalized the agreed list or its preparation was in the final stage.

(Action: All CVOs)

## **F. Other issues specific to organizations**

### **CPCL**

CPCL had prepared a purchase manual. It would send a copy to the CTE for its information. CTE to report if any GOI guideline was missing in the manual.

(Action: CVO, CPCL)

### **EIL**

CVO, EIL intimated the Commission regarding shortage of vigilance staff in EIL. It was suggested that officers and staff on deputation could be sought to be brought in EIL vigilance. CVC directed Director, M/o P&NG to ensure that DPE's guidelines on posting of vigilance staff may be adhered to.

(Action: Director, M/o P&NG)

CVC directed CTE to inspect EIL's bill payment system and pending bills visibility on the website.

(Action: CTE (VR) )

### **HPCL**

CVC expressed serious concern over long delay in submission of investigation reports to the Commission. It was decided that CVO would prepare action plan to ensure early finalization of all pending investigation reports.

(Action: CVO, HPCL)

CVO intimated about the provision on HPCL website that enabled lodging of on line complaints. CVC desired that CTE would check the effectiveness of the system.

(Action: CTE (VR) )

### **Miscellaneous**

Some of the participating organisations intimated the CVC about difficulties in implementation of Commission's guidelines on rotation of officials posted on sensitive posts to non-sensitive posts because there was no equality in number of such posts. CVC directed Director, M/o P&NG to look into the matter and report to the Commission.

(Action: Director, M/o P&NG)

The meeting ended with vote of thanks to the Chair.

