



सत्यमेव जयते

केन्द्रीय सतर्कता आयोग
CENTRAL VIGILANCE COMMISSION



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सं./No..... 005-CVO-45

दिनांक / Dated.....05.01.2022....

OFFICE MEMORANDUM

Subject: Forwarding panel of officers to the Commission for appointment of part-time Chief Vigilance Officer (CVO) in Ministries/Departments/Autonomous Institutions etc. – Reg.

The procedure for appointment of part-time CVO in Ministries/Departments/Autonomous Institutions, as clarified vide Commission's Circular No. 020-CVO-10 dated 13/14.08.2020, consists of following salient features:

- A. Part-time CVOs in Ministries/Departments/Autonomous Institutions are to be appointed from a panel of officers proposed to the Commission, along with relevant documents;
- B. The Ministries/Departments/Autonomous Institutions shall submit a panel of three officers to the Commission, in the order of preference, for its consideration.
- C. Considering availability of limited number of officers in small organisations the above norm will be relaxed, and panel in their cases may consist of two officers.

2. The above instructions are, however, not reflected in the Vigilance Manual (updated 2021) at Para 2.1 of Chapter-II. In order to avoid confusion in this regard, it is clarified that the instructions contained in the circular No. 020-CVO-10 dated 13/14.08.2020 (copy enclosed) are still applicable, and Para 2.1 of Chapter-II of the Vigilance Manual (updated 2021) stands modified accordingly. This clarification may also be read with Para 2.6.1 of Chapter-II of the ibid Manual.

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3. All Ministries/Departments/Autonomous Institutions are advised to strictly follow the procedures contained in the ibid circular and invariably submit 'panel of officers' for consideration of the Commission. Further, they should obtain **prior approval** of the Commission for appointment against part-time CVO posts.



(Vivek Kumar)
Director

Encl: As above.

To,

- (i) The Secretaries of all Ministries/Department of Gol
- (ii) The Chief Secretaries of all Union Territories.
- (iii) All Chief Executives of CPSUs/Public Sector Banks/Public Sector Insurance Companies/Autonomous Bodies etc.
- (iv) All CVOs of Ministries/Department of Gol/CPSUs/Public Sector Banks/Public Sector Insurance Companies/Autonomous Bodies etc.
- (v) Sr. TD – NIC/CVC with a request to upload the same on the Website of CVC under the head "**updatation to the Vigilance Manual (updated 2021)**".

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सं./No.....

F.No. 020-CVO-10

दिनांक / Dated.....


13.08.2020
14

Subject:- Forwarding panel of officers to the Commission for appointment of part-time Chief Vigilance Officer(CVO) in Ministries/Departments/Autonomous Institutions etc.

In accordance with the provisions of Chapter-III of the Vigilance Manual-2017, part-time CVOs in Ministries/Departments/Autonomous Institutions are appointed from a panel approved by the Commission. It has been quite often observed that while forwarding a panel for Commission's consideration, Ministries/Departments/Autonomous Institutions do not indicate the order of preference in which their suitability is to be considered. In some cases, only one name is proposed by some Ministries/Departments for appointment of part-time CVO. Apart from restricting the choice of the Commission, rejection of that officer on any ground of suitability would necessitate another reference from the organization leading to delay in appointment of CVO.

2. It has therefore been decided by the Commission that in future, Ministries/Departments/Autonomous Institutions shall forward a panel of two officers (in case of small organizations) and three officers (in case of large organizations) to the Commission for consideration clearly indicating the order of preference for appointment of part-time CVO.

3. The above direction may be noted by all Ministries/Departments/Autonomous Institutions, etc. for strict compliance.


(PK Mohanty)

Officer on Special Duty

To

All Chief Vigilance Officers of Ministries/Departments/Autonomous Institutions